

RealCom Associates, LLC

An Equal Opportunity Employer

Application for Employment

Application Date: _____

PERSONAL INFORMATION – Please print legibly

Position Applied for: _____ Availability Date: _____ Salary Desired: _____

Name: _____ Social Security Number: _____
Last First MI

Present Address: _____
Street City State Zip

Permanent Address: _____
Street City State Zip

Home Phone No: _____ Work Phone: _____

May we Contact You at Work: Yes No Email Address: _____

In Case Of Emergency Notify: _____
Name Address Phone No.

Have you ever worked at RealCom Associates, LLC. in any capacity, i.e. employee, temporary, independent contractor?
 Yes No If Yes, give position, supervisor, project, location and dates of employment: _____

How were you referred to RealCom? Newspaper Internet Employment Agency Wireless Carrier
 Employee Referral, list name: _____ Other, please list: _____

In accordance with U.S. Law, proof of work authorization will be required upon employment. Are you prevented from lawfully becoming employed in this country because of visa or immigration status? Yes No

Are You 18 Years or Older? Yes No If No, can you provide a work permit? Yes No

Have you entered a plea of guilty or been convicted of a fraudulent or dishonest act or felony including moving violations related to your operation of a motor vehicle in the last 7 years? Yes No

If yes, please explain: _____
(Note: Convictions will not necessarily disqualify an applicant, but are reviewed as related to the relevancy of the job applied for.)

Can you perform the essential functions of the job applied for with or without reasonable accommodation?
 Yes No If No, please explain: _____

Are you subject to a non-competition agreement, or other agreement, which may preclude or restrict your employment at RealCom Associates? Yes No If Yes, please explain: _____

Do you currently have any relatives working for RealCom? Yes No If Yes, who: _____

EDUCATION

School Level	Name and Location of School	Dates Attended	Graduated?	Major/Degree
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College(s)			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College(s)			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Trade, Business or Other School			<input type="checkbox"/> Yes <input type="checkbox"/> No	

PROFESSIONAL SKILLS/CERTIFICATIONS

Special Skills and/or Study: _____

Specific Computer Applications Used: _____

Professional Licenses/Certifications: _____ Certification Date: _____

Professional Licenses/Certifications: _____ Certification Date: _____

WORK HISTORY – Please include all requested information. Start with your present or most recent position first. Explain significant breaks in your work history. Please complete this entire section regardless of whether you submitted a resume.

Most Recent Employer Name: _____

Employer Address: _____
Street Address City State Zip

Starting Date: _____ Leaving Date: _____
Month Year Month Year

Starting Salary: _____ Ending Salary: _____

Job Title: _____ May We Contact Your Supervisor? Yes No

Name and Title of Supervisor: _____ Phone Number: _____

Description of Work: _____

Reason for Leaving: _____

Was it your decision to end employment? Yes No Mutual Agreement

Employer Name: _____

Employer Address: _____
Street Address City State Zip

Starting Date: _____ Leaving Date: _____
Month Year Month Year

Starting Salary: _____ Ending Salary: _____

Job Title: _____ May We Contact Your Supervisor? Yes No

Name and Title of Supervisor: _____ Phone Number: _____

Description of Work: _____

Reason for Leaving: _____

Was it your decision to end employment? Yes No Mutual Agreement

Employer Name: _____

Employer Address: _____
Street Address City State Zip

Starting Date: _____ Leaving Date: _____
Month Year Month Year

Starting Salary: _____ Ending Salary: _____

Job Title: _____ May We Contact Your Supervisor? Yes No

Name and Title of Supervisor: _____ Phone Number: _____

Description of Work: _____

Reason for Leaving: _____

Was it your decision to end employment? Yes No Mutual Agreement

Employer Name: _____

Employer Address: _____
Street Address City State Zip

Starting Date: _____ Leaving Date: _____
Month Year Month Year

Starting Salary: _____ Ending Salary: _____

Job Title: _____ May We Contact Your Supervisor? Yes No

Name and Title of Supervisor: _____ Phone Number: _____

Description of Work: _____

Reason for Leaving: _____

Was it your decision to end employment? Yes No Mutual Agreement

BUSINESS REFERENCES - List at least 3 people, excluding supervisors listed under Work History, not related to you who have knowledge of your qualifications.

Name/title:	Years known:	
E-mail:	Phone:	
Relationship:	Street address:	
City:	State:	Zip code:

Name/title:	Years known:	
E-mail:	Phone:	
Relationship:	Street address:	
City:	State:	Zip code:

Name/title:	Years known:	
E-mail:	Phone:	

Relationship:	Street address:	
City:	State:	Zip code:

MILITARY SERVICE RECORDS - If Applicable

Branch of service:	Grade/rank:
From:	To:

APPLICANT RELEASE & AUTHORIZATION – Please read carefully before signing.

I certify that the answers provided on this application are true and complete to the best of my knowledge. I understand that falsification, misrepresentation or omission of facts will result in immediate dismissal or removal of my application from consideration.

I authorize RealCom to verify and investigate my past employment, activities, and any information regarding my character, general reputation, credit & criminal history, driving record, and similar background information, and to contact any and all references I have listed above, as well as all other individuals whom RealCom contacts, to provide relevant information that may be required to arrive at a hiring decision. I hereby release all parties and persons connected with any such request for information from all claims, liabilities, and damages for any reason arising out of the furnishing of such information. If employed, I release RealCom from any liability for future references it may provide regarding my work history at RealCom.

In consideration of my employment, I agree to conform to the rules, regulations and guidelines, as now implemented or as they may be implemented in the future, of RealCom Associates and my employment can be terminated, with or without cause, and with or without notice, at any time at the option of either the Company or myself. I understand and agree that no manager or representative of the Company other than the Managing Member has the authority to enter into any agreement for employment for any specified period of time, or make any agreement contrary to the foregoing.

I understand that if I am employed, such employment is for an indefinite period of time and that the Company can change wages, benefits and/or conditions at any time. Furthermore, I state that I have no contractual obligations to other employers that may interfere with my ability to work with RealCom Associates. I understand and agree that if I am hired by RealCom Associates, the duration of my employment relationship will be terminable at will, with or without cause.

Signature of Applicant: _____ **Date:** _____

Note: Please hand sign and bring to your interview.